

NHS SUBJECT ACCESS REQUEST

Article 15 UK GDPR & Data Protection Act 2018

Personal Details

Full Name: _____

Date of Birth: _____

Address: _____

Telephone: _____

Email: _____

NHS Organisation Details

Organisation: _____

Department / Service: _____

NHS Trust / GP Surgery: _____

Reference Number (if known): _____

FORMAL SUBJECT ACCESS REQUEST

Dear Data Protection Officer,

I am making a formal Subject Access Request pursuant to Article 15 UK GDPR and the Data Protection Act 2018. I request copies of all personal data held relating to me, including but not limited to the following records.

Medical Records

- ☐ Full Medical Records ☐ Clinical Notes
- ☐ Consultation Records ☐ Appointment Records
- ☐ Referral Records ☐ Discharge Summaries
- ☐ Care Plans ☐ Risk Assessments
- ☐ Safeguarding Records ☐ Mental Health Records

Test Results & Imaging

- ☐ Blood Test Results ☐ Pathology Reports
- ☐ X-Ray Reports ☐ CT Scan Reports
- ☐ MRI Reports ☐ Ultrasound Reports
- ☐ ECG Results ☐ Other Diagnostic Reports

Communications

- ☐ Letters Sent ☐ Letters Received
- ☐ Internal Emails ☐ Meeting Notes
- ☐ Telephone Records ☐ Call Recordings

Electronic Records & Audit Data

- ☐ Audit Logs ☐ Access Logs
- ☐ Metadata ☐ Amendment History
- ☐ Deletion Records ☐ User Access Records

Ambulance Service Records (Where Applicable)

- ☐ CAD Logs ☐ Call Recordings
- ☐ Dispatch Logs ☐ Resource Allocation Records

- ☐ Crew Notes ☐ ePCR Records
☐ Radio Traffic Records

Records Frequently Omitted From Disclosure

- ☐ Internal Emails ☐ Serious Incident Reviews
☐ Complaint Investigation Records ☐ Safeguarding Discussions
☐ Governance Reviews ☐ Clinical Decision-Making Records
☐ Audit Trails ☐ Records Relied Upon In Decision-Making

Additional Requests

Declaration

This request is made under Article 15 UK GDPR and the Data Protection Act 2018.

Signed: _____

Name: _____

Date: _____